How to **access your AESS Membership Account for the first time** on aessonline.org and change your password.

Navigate to [https://aessonline.org/about-aess/membership-types-signup/manage-account/](https://aessonline.org/about-aess/membership-types-signup/manage-account/)

Click on the radial button that says “need a password.” Input your email address associated with your AESS Membership Account. Click “find my account.” A temporary password will automatically be sent to your email.

To **change your password**, log into your account with your temporary password. Navigate to [https://aessonline.org/about-aess/membership-types-signup/manage-account/](https://aessonline.org/about-aess/membership-types-signup/manage-account/). Use either the sidebar widget OR the main page login feature (circled below).
Once you have logged in, you will see your membership profile screen (below). Make sure the “about” tab is highlighted. Click on the blue word “change” next to Password to modify your password. Make sure you use a secure password and keep it safe.

**MANAGE ACCOUNT**

![Screen capture of account management page]

**FAQ**

What’s the different between a business card logo and a profile picture?

The business card logo will show up as the avatar for your directory listing (see below). Profile pictures will show up when someone clicks on your name to view your details. You’ll want to put your “profile picture” as your business card to be viewable when browsing the directory.